

Pastoral Plan for Regathering for In-person Worship Checklist

Faith Community and City: St. David of Wales & St. John the Evangelist - Elkhart, Indiana

Re-Gathering Plan:

- YES Virtual Worship Opportunities—we are offering online worship opportunities (our own or those produced by others) for those in our faith community who cannot join us for in-person worship.
Once we re-gather for in-person worship we will continue our live-streaming of services on Facebook and upload the recordings to YouTube each Sunday evening. When she is unable to be with us in person we have invited Deacon Melissa to monitor the LiveStreams and text us live prayer requests so those who are unable to come in person are still participating.
- YES Social Distancing—we have arranged seating and developed traffic patterns that maintain 6' of distance between household groups.
We will begin by having in-person services exclusively out of doors at St. David's in the Creation Chapel. Circles will be spray-painted on the ground for groups and individuals to remain at least 6-feet apart. Persons will be asked to bring their own chairs to cut down on necessary resanitizing. Each Friday we will make the determination as to if the weather will permit us to meet out of doors on Sunday. If not, we will communicate on Friday that services will be held exclusively on-line that week. Those with difficulty walking but who wish to leave their vehicle may park in the front yard by the playground. Those who wish to remain in their vehicle while attending the service may park in the backyard along the southern border of the creation chapel.
- YES Masks—we are communicating about and modeling the wearing for masks throughout the service and are providing masks for those who come without their own.
We will have enough cloth masks available for each member of our congregations to have one to keep. What is not used will be kept in reserve for guests. Masks will be required by all for whom it is possible (ie: older children and adults) with allowances for those for whom wearing masks is unsafe (ie: as recommended by a physician.) Space will be made available for those persons who wish to attend the service while remaining in their vehicle.
- YES Communication—we are communicating regularly with our faith community, both orally and through a variety of media, about the steps we are taking to protect the health and well-being of our faith community.
- YES Sanitation—we have developed a cleaning and disinfecting strategy to limit the spread of the virus through the passing of objects or other contact with surfaces.
Vessels, Plates, and Cloths will be cleaned and disinfected immediately following each service of use. Cloths will be dried in the sun for extra disinfecting. The bathrooms and indoor services will be thoroughly cleaned each Wednesday, giving the virus a few days to die on its own as much as possible before being cleaned with Lysol, isopropyl alcohol, and bleach.

- YES Music—we have discontinued singing and the use of wind instruments both inside our buildings and in groups outside our buildings.
We have discontinued congregational and choral singing until further notice. We may have electronic instrumental music as prelude, postlude, and during the distribution of Holy Communion.
- YES Greeting and Handouts—we have developed a strategy and trained our ushers to maintain physical distancing while providing visitors with the information and materials they need to feel welcome.
Our ushers are being trained to direct persons to their appropriate seat location and pointed to the complete service bulletins that may be picked up from a table and taken home with the individuals for recycling or disposal. Ushers must be comfortable with maintaining social distance and willing to wear masks and tell others to do so.
- YES Passing the Peace—we have developed a strategy for instructing our congregation in ways to maintain physical distancing while passing the peace with one another.
During announcements each week we will go over the strategy for passing the peace beyond one's circle. (ie: bows, American Sign Language, hand sign, spoken only)
- YES Offerings—we have discontinued the passing of offering plates hand to hand and provided alternative avenues of giving.
The offering plate will be available in a stationary spot for the entirety of the service so no passing need take place. During announcements the congregation will also be invited to mail-in offering or give online.
- YES Eucharist—we have carefully considered and adapted our patterns for celebrating and distributing the Eucharist so as to maintain physical distancing and prevent contamination,
OR we have decided to delay our resumed celebration of the Eucharist.
When we are able to gather in-person we will celebrate the Eucharist following a newly prescribed pattern. The chalice will only be consumed by the celebrant. We will only use wafers for bread. The celebrant will simply make the sign of the cross over the majority of the wafers will be on a separate paten while the priest host is only consumed by the ordained altar party. The people will remain in their positions while the ordained servers will come to them with the sacrament, sharing the wafer into the outstretched hands only, using a set of tongs. When the weather does not permit us to gather out of doors, we will make the call by Friday to have online service only and observe Ante-Communion that day. Keep masks on until the minister moves on, then consume the wafer. This will be demonstrated by the altar party. Ministers will prepare the vessels and Altar Guild will clean the vessels.
- YES Offices and Building Administration—we have limited our office functions while providing masks and sanitation for the conduct of essential office functions.
In the meantime, Clergy and office staff may continue to work from home as much possible, only coming in to print and prepare items for the following Sunday or as necessary. This will make cleaning of the facilities easier.
- YES Rites of Passage—we have carefully considered and adapted our patterns for rites of passage (e.g. baptisms, confirmations, weddings, funerals) so as to keep within gathering limits and maintain physical distancing.

Baptism - done out of doors with separate bowls and using the camp font.

For chrismation using a Q-tip instead of fingers.

Requiem Mass - Out of doors until safe to gather larger group indoors.

- YES and Bible Study, Faith Formation, Youth Ministry—we continue to offer online opportunities for formation, as we resume in-person gatherings, we will do so with the wearing of masks and maintenance of physical distancing.
Sunday School will be on break, through September, at which time we will reevaluate such gatherings.
- YES Nursery Care—we have discontinued Nursery Care while continuing to provide access to diaper changing facilities.
Nursery Care will be discontinued while the changing station will be fully sanitized each Wednesday.
- YES Correcting Unsafe Practices—we have considered and communicated gentle but firm methods for correcting unsafe practices within our buildings and grounds.
If unsafe practices continue unchecked we will suspend in-person gatherings and return on online alone. This is not a private health issue, this is a public health crisis.
- YES Revisiting Your Plan—we have scheduled a time to review our plan after a few trial runs, and we will adapt our plan as new information becomes available.
We will debrief after the first in-person re-gathering.

Submitted by:

Clergy: Rev. Joshua Nelson (St. David of Wales)

Date: June 6, 2020 - 12 noon

Senior Warden: Kathleen Edington

Date: June 6, 2020 - 12 noon

Clergy: Rev. Terri Peterson

Date: June 6, 2020 - 12 noon

Senior Warden: Margie Paulen

Date: June 6, 2020 - 12 noon

Bishop's Approval: _____ Date: _____